

# **Risk Management When Closing the Chiropractic Office**

with Mario Fucinari DC, CPCO, CPPM, CIC

Just as opening a practice by hanging a shingle outside the front door is a myth, so is closing a practice by taking down the shingle. PPO contracts, state and federal requirements, staff issues, and of course, patient care must be taken into consideration. Dr. Mario Fucinari, a Certified Professional Compliance Officer and a Certified Physician Practice Manager, will take you through considerations in the closing of your practice.

## **Learning Objectives**

- Evaluate proper procedures for closing a practice
- Learn the common errors and causes of litigation when closing the chiropractic office
- Understand government and state regulations of notification when closing the office
- Establish procedures for patient, insurance, and state board notification of closure
- Understand HIPAA and patient accessibility to their records

## **Hour One**

- Application of ethics in the closure of a practice
- Proper notifications required and their timing
- Medicare requirements in closure of a practice
- State Requirements When Closing the Office (State Specific)

## **Hour Two**

- Ensuring access to patient records
- Record retention after closing the office
- Notification to insurance companies of the closure of a practice
- Notification to your malpractice carrier of the closure of a practice
- Notification requirements to your patients of the closure of a practice
- Closure of a practice due to the Physician's death
- Questions and Answers